

### Application to Appear as a Delegation

The personal information you provide on this form is collected under s. 26(c) of the FOIPPA and will be used for the purpose of processing your application to appear as a delegation before Saanich Council. The application will form part of the meeting's agenda and will be published on the website. Your personal telephone number and e-mail address will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to the Saanich FOI Team, 770 Vernon Ave, Victoria, BC, V8X 2W7 or by telephone at 250-475-1775.

#### General Information

Name of Person or Organization

Meeting Date Requested

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

Application must be submitted by 12:00 noon at least 10 days prior to the meeting date.

#### Contact Information

Name of Contact Person *(if other than name above)*

Telephone Number

E-mail

#### Presentation Information

Please be specific and attach additional information if required

Topic of Discussion  
*Please describe the topic of your presentation*

I have attached background materials

Yes  No

Printed background information should be submitted for distribution with the agenda, or bring 13 copies to the meeting.

Audio/Visual Presentation

Yes  No

Presentation materials need to be submitted by noon on the Friday before the meeting and tested on Saanich equipment.

#### For Office Use

Delegation for Meeting: \_\_\_\_\_

Refer to Committee: \_\_\_\_\_

Refer to Department: \_\_\_\_\_ Direct Action: \_\_\_\_ Response: \_\_\_\_